

Calf Pen Meadow PTA Meeting Minutes 9/22/20 (prepared by Stephanie Kanaan)

Introduction

- Meeting called to order at 6:30pm; Meeting held virtually via Google Meet due to COVID restrictions
- Approval of meeting minutes of May meeting; Motion to approve by Stephanie Kanaan; Second by Traci Gallagher

President's Report: Presented by Amy R.

- PTA Council Meeting
 - Meeting was held on September 17th; the focus of the meeting was on the role of the PTA; main discussion was centered on ways to fundraise since on-site events cannot be held in school. Bylaws for the town PTA were updated.
 - Milford applied for a grant and received \$15,000 which is to be used for mental health training for Milford Public Schools; 150 teachers/staff will be trained as a result of the grant.
 - Dr. Cutaia reminded that schools must go digital as much as possible; Sue Glennon reported that the Board of Education met over the summer and is currently keeping an eye on district spending as needs have been established for COVID-safe classrooms.
 - Dues for the PTA Council have been raised to \$100 per school; the dues provide 3 college scholarships for the Milford high schools – Jonathan Law, Foran, and Platt Tech.

VP Report: Presented by Dina P. and Cyndy T.

- Dina's role is ending this month and had fulfilled her term; Cyndy has 1 more year left of her term
- Cyndy presented the vision and mission for CPM PTA's role this year and worked closely with Erica (Treasurer) so that the vision also aligns with the 2020-21 PTA budget. The vision and mission focuses on maintaining a budget that is flexible with COVID restrictions, supporting virtual activities for the CPM community, and engagement for all students.

Treasurer Report: Presented by Erica E.

- Erica is staying on for 1 more year; this will be the last year of her term.
- Presented the proposed 2020-21 budget; our PTA currently has a surplus and it will be a deficit budget due to COVID this year.
- Erica opened up the floor for discussion and questions; Amy called for the motion to vote; George O'Connell made a motion to open up the floor to vote; Stephanie Kanaan and Melissa Lawless seconded the motion with none opposed. The 2020-21 PTA budget presented by Erica was unanimously approved by all eligible voters.

Secretary Report: Presented by George O. and Stephanie K.

- George introduced himself and his term ends this month. Stephanie is the incoming PTA Secretary and will be officially voted in once the PTA board is complete. Stephanie gave a brief introduction.
- PTA Membership forms have been sent out virtually
- Currently drafting the “No Stuff” fundraiser flyer which will go out at the end of the month. No Stuff allows for a direct 100% donation to the CPM PTA without having to buy stuff.

Principal’s Report: Jamie Whitaker and Erin Marschner

- Thanked everyone for all their support in the reopening of the school.
- PTA helped in donating to the CPM staff welcome back bags.
- Recess items are still being discussed – looking for ideas that can be used for indoor and outdoor activities; the goal would be to build a bag for each child, possibly a bag geared for grades K-2 and 3-5 so it’s uniform. CPM is open to all ideas so please reach out to your student’s teacher, Jamie, or Erin about any questions/ideas.
- A PTA member inquired about teacher wish lists; Jamie responded that they try not to have the teachers ask for items since the district has been supplying everything.
- There will be a separate PTA weekly email blast sent out moving forward.
- A question was asked about the tent outside of CPM – the tent is being used for music/choir classes and is now being opened up to staff for morning meetings.
- Blacktop was repainted over the summer and paid by the district.
- Continuing to promote a positive school climate – building bulletin boards, creating videos, morning meeting messages. Trying to find new ways to engage the students.

Committee Reports:

- Nominating Committee/Board Positions for 2020-21 (Amy Tarini) – CPM PTA still needs to fill the President role; there can be Co-Presidents, please reach out to Amy T. with any nominations/questions. There needs to be a new President in order for CPM to have a PTA.
- Beautification/Rock Garden (Marin Blake) - The PTA thanked Marin for spearheading the clean-up of the front of the school. Please continue to donate to the Kindness Rock Garden.
- Kindergarten Welcome (Melissa Lawless & Traci Gallagher) – Will be picking up the lawn signs soon; the Kindergarteners loved the welcome bags.
- Freeraising: ShopRite/Stop & Shop/Box Tops – Need a chairperson. No collection needed, role is to send information and reminders out on how to participate.

- PTA Membership (Stephanie Kanaan) – Reminder to spread the word out; excellent opportunity to support CPM.
- Fall Book Fair (Stephanie Kanaan) – Will continue with Follett this year based on feedback from the Spring Book Fair; can do a virtual book fair. Next steps will be to determine a date; Stephanie to discuss with Jamie and PTA board.
- Staff Reimbursements 2020 (Erica Eliashevsky) – Reimbursements are \$75 per full-time staff; \$40 for part-time staff for any purchase they need for the classroom. Jamie to include details in her staff email.
- Room Parents (Traci Gallagher) – Agreed that it might be beneficial to have a parent liaison for each class. Traci to discuss next steps with Jamie.
- 5th Grade Chairpeople – Chairperson needed; this is a subcommittee of the PTA focused on 5th grade send-off and other related activities.
- Charleston Wrap – Amanda Stigers to chair; will confirm if there is a virtual component to the fundraiser.
- Spirit Wear – Scott Tummins to chair. Amy to discuss next steps with Scott.
- Family Photo Shoots (Melissa Lawless) – Can do fall family photo shoots outdoors. Donates 50% to the CPM PTA; more details to come.

New Business:

- Community building (Virtually) – Please share any ideas with the PTA.

Meeting was adjourned at 8:30pm.